

KAMLOOPS YOUTH SOCCER ASSOCIATION

Meeting of the Board of Directors

Monday, November 20, 2017

Board Room at the KYSA Office,
1550 Island Parkway, McArthur Island,
Kamloops, BC

Present:

President: Candace Dodson-Willis

Vice-President: Rod Gurnsey

Directors: Colin Guise

Tony Cuzzetto

Executive Director: Keith Liddiard

Technical Director: Ciaran McMahon

Regrets:

Directors: Graham Cope

Brock Freathy

1. The meeting was called to order at 6:12pm.

2. (*Moved: Guise/Seconded: Gurnsey*)

That the agenda be adopted as presented.

Carried.

3. (*Moved: Gurnsey/Seconded: Guise*)

That the minutes of the meeting held Monday, October 23rd be adopted as circulated.

Carried.

4. BUSINESS ARISING:

None.

5. CORRESPONDENCE:

None.

6. OFFICERS' REPORTS:

Kamloops Soccer Referees Association President - Hailey Manke:

Hailey began her report by offering commendations to association allocators Fahrudin Djelmo and Ali Campmans.

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KSRA President - Hailey Manke (continued)

In particular, Ali Campmans was responsible for allocating game officials to over 1,000 games during 2017 and there were only two games that went ahead without a referee. Hailey noted that her association is very fortunate to have two conscientious individuals handling assignments, which also includes the men's and women's leagues, high school soccer, and women's soccer at the Dome during the winter.

Hailey also mentioned that the KSRA's mentorship program for small-sided referees went reasonably well this past year, though the association had difficulty getting senior referees to take on a mentorship role. Seventy-five percent of all the "newly recruited" referees (handling U8 to U12 games) were mentored at least once during the season. Eight KSRA mentors were used during the course of the year.

Once again, Hailey said how much her organization appreciates the financial support of the KYSA in regard to the mentorship of the young referees in particular. Mentors continued to receive a \$25 honorarium each time they observed and critiqued a referee. In addition, twenty of the new referees were reimbursed by KYSA their \$25 "Small-Sided Referee Clinic" registration fee for having refereed 10 or more games during the season.

Hailey said that the disciplinary committee of KSRA worked well this year. Her board is reviewing the process and is hoping to make more improvements next year. She added that there were many issues reported by the Women's and Men's leagues this year; lots of complaints about officials. She said that all concerns that were addressed to the KSRA were investigated and dealt with, though again there is room for improvement.

Discussion also took place on how the KSRA and KYSA can better work together in dealing with cautions and ejections and team official's misconduct—particularly in so far as reporting those incidents in a timely fashion when they occur. Hailey advised that this is one area that has been much discussed amongst the KSRA board and she expects her members to improve greatly in the coming year.

In regards to the KSRA's recent proposal to increase referee's match fees starting with the 2019 season, she noted there has been some discussion amongst her board with respect to the contents of the KYSA's letter of July 25, which points out the need for an improvement in officiating standards. Candace advised that the KYSA will not consider any fee increases until the concerns that were raised in the letter are dealt with satisfactorily. Hailey said she understands the KYSA's position; her board is in agreement with most of the concerns that were identified in the letter and plan on addressing those observations/issues in the coming months. However, any further action will be under the auspices of a new President as it is her intention not to seek re-election to the KSRA board at their November AGM, citing work demands and the possibility she will be out of town for a lengthy period next summer.

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KSRA President - Hailey Manke (continued)

Candace said how disappointed she and the youth board is with this news. She commended Hailey for her leadership of the KSRA over the past year and for attending the KYSA board meetings to ensure levels of communication were maintained. Candace also spoke highly of Hailey's commitment to bringing the referees association forward in a number of areas and for her diligence in trying to change the "culture" within her organization.

President - Candace Dodson-Willis:

Candace reported that she and Keith sat in on the most recent District Chairperson's meeting conference call. The minutes of said meeting, held October 26, were circulated to the board. There were no agenda items of any concern or any decisions of any consequence, though there was much discussion about the province-wide drop in registration, which everyone agreed is alarming. There was considerable input from the district reps on the call as to why the numbers were dropping.



In Camera

Candace praised TRU's hosting of the USports Men's Soccer National Championships and said she was delighted to be a small part of it. She attended the tournament banquet and her family attended some of the games. She said it was a lot of fun to be involved. She also applauded the TRU men's team's performance where they won the Bronze medal—the first TRU men's team to capture a medal in a national soccer championship.

In so far as the KYSA-Whitecaps partnership is concerned, Candace mentioned the association is still waiting for a response from Brent Adams, the Whitecaps' Associate Head Coach of Academy Centres, to the October 24 email sent by Ciaran on behalf of the KYSA. The letter contained a number of proposals for improving the partnership. Brett has been away in the UK which has delayed his response.

Candace advised that she sat in on drafting the budget with Graham Cope and Keith with the end result being a proposed balanced budget with a modest increase in registration fees for the coming year. The budget reflects the programming changes that were approved by the board on Ciaran's recommendations, which will now allow parents/players to register in house soccer for the Spring/Summer season only, a Fall Development Program only, or both, with discounts being applied to those who register for both activities.

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President - Candace Dodson-Willis:

Ciaran asked if the potential conflict issue that was brought to the attention of the board concerning KYSA select team coach [REDACTED] was addressed. It was noted that [REDACTED] has an involvement with Soccer Quest and was seen wearing a garment brand other than that supplied by Umbro, the KYSA's equipment supplier. Ciaran said he discussed the association's concerns with [REDACTED] and he was satisfied there is no reason to take any further action at this time.



In Camera

Vice-President - Rod Gurnsey:

Nothing new to report.

Director /Treasurer - Graham Cope (Absent):

Graham was absent from the meeting, but Keith advised that there was little to report only one month into the new fiscal year.

Copies of the year-end 2016-17 financial statements and a draft copy of the 2017-18 operating budget were circulated to the directors.

Discussion followed on the contents of both. Keith advised the 2016-17 year-end states a surplus on operations of \$39,959. As disclosed at previous meetings, a large portion of the surplus was generated because Mark Bell was hired six months after the start of the fiscal year. The KYSA had budgeted for a full-year's salary for the Senior Staff Coach—a considerable saving.

(Moved: Cuzzetto/Seconded: Gurnsey)

That the 2016-17 year-end financial statements be accepted as prepared by KPMG.

Carried.

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Director /Treasurer - Graham Cope (Absent):

Keith noted that the budget calls for a modest increase in registration fees for 2018, as per:

<i>Age Groups</i>	<i>Spring/Summer</i>	<i>Fall Program</i>	<i>Combined</i>
U4/U5	\$155.00	\$80.00	\$215.00
U6 to U10	\$225.00	\$80.00	\$285.00
U11 to U14	\$255.00	\$80.00	\$315.00
U15 to U18	\$255.00	Not Available	Not Available

Discussion followed.

(Moved: Cuzzetto/Seconded: Gurnsey)

That the 2017-18 budget be approved as presented.

Carried.

Director - Tony Cuzzetto (Small Sided Leagues):

The leagues are now inactive, nothing new to report.

Director - Graham Cope (Youth Boys & Girls):

Absent.

Director - Colin Guise (Discipline):

Colin advised that he was asked to serve on the Discipline Committee for the USports Men's Soccer Nationals at TRU, November 9-12. Keith recommended Colin to the Championship's Discipline Chair given he was trying to find an extra committee member. Keith felt that Colin's experience dealing with KYSA discipline for many years and his general knowledge of BC Soccer guidelines would be a help to the committee. Colin said he wasn't called upon much (only one red card was issued), but he certainly enjoyed being involved in the event.

On a personal note, Colin advised that he has decided that this next year will be his last year of service on the board (his term is up November, 2018). He has one year left on his two year term which expires at the November 2018 AGM.

Director - Brock Freathy (Select Committee):

Absent,

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Employment Committee:

Keith advised that beginning with the 2017-18 fiscal year, all employees salaries will be frozen for the entire 12-month period. All annual employee performance reviews were conducted prior to the October 1 fiscal year start and any salary increases approved by the employment/finance committee took effect October 1, 2017. This negates the need to budget for "potential" increases that *may* have been approved mid-year, as had happened in the past.

7. STAFF REPORTS:

Technical Director - Ciaran McMahon:

Meetings/Functions/Events:

- Oct 23 – Board Meeting
- Oct 30 – Meeting with BC Soccer Grassroots Committee
- Nov 2 – Meeting with Finance Committee
- Nov 8 – Attendance at Thompson-Okanagan Youth Soccer League AGM
- Nov 9–12 – Attendance at USport Nationals including colour commentary.

Program/Player Coach Development:

General

- General planning for 2018 season including House, Select and COE programs for player and coach education.

KYSA House Program

- Nothing to report.

KYSA Select Program

- Oct 29 - Away series to Penticton (120 players involved)

KYSA Centre of Excellence

- Ongoing support at all COE sessions.

General Administration/Correspondence:

- Website/Social Media updates, phone calls, general email responses, in office visits from members/coaches.
- Hearing, responding, counselling, educating members with respect to complaints and disagreements about programs, refereeing, other players, coaches, parents and opponents.

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Technical Director - Ciaran McMahon (continued)

- Short term program management (logistics include staffing, coaching, communication, schedules, facilities, education, conflicts and complaints).
- Long term planning including:
 - Website facelift
 - Scheduling, communicating, budgeting and coordinating all 2018 House, Select and COE programs
 - Developing the Blueprint for the Blaze (an enriched curriculum for U5–U18) – ongoing

Ciaran also spoke about his research regarding on-line Criminal Record Checks through the Ministry of Public Safety and Solicitor General, Criminal Records Review Program. He stated that the service is free. Results are emailed to KYSA so team officials no longer have to go to an RCMP detachment to drop off forms or pick them up. He added that the information he has garnered suggests the processing of submissions is quick and only individuals who are required to have finger prints done (to distinguish them from criminals with the same name/birth date) are required to go to a detachment to have them done. He proposed that KYSA try this more expedient method of CRC's, to which there were no objections.

Executive Director - Keith Liddiard:

Newsletter:

Preparing November/December, 2017 edition. Mailing to include President's "Thank You!" letter.

Meetings/Functions/Events:

- Oct. 23 Board Meeting.
- Oct. 24 Meet w/Brandon de Krieger, GM TRU Residence & Conference Centre. re: accommodations for 2018 Provincial Girls B Cup.
- Oct. 25 USports National Men's Soccer Champs Organizing Committee.
- Oct. 25 Staff Meeting.
- Oct. 26 Video Conference Call - BC Soccer Youth Forum/District Chairs' Meeting.
- Oct. 27 Met w/David Deol, V-P Sales, Hotel 540; Angela Tasker, Director of Sales, The Coast Kamloops Hotel & Conference Centre; Brandon de Krieger, General Manager TRU Residence & Conference Centre, re: accommodations for 2018 Girls Provincial B Cup.
- Oct. 31 Finance Committee meeting with Ciaran and Mark, re: salary adjustments.
- Nov. 01 USports National Men's Soccer Champs Organizing Committee.
- Nov. 06 USports National Men's Soccer Champs Organizing Committee.
- Nov. 08 Attended Thompson-Okanagan Youth Soccer League AGM in Vernon w/Ciaran McMahon.
- Nov. 21 Staff Meeting.

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Executive Director - Keith Liddiard (continued):

News Releases/Media:

Nov. 9-12 Acted as colour commentator for three games streamed during the USports Men's National Soccer Championships at Hillside Stadium.

Other Administration:

- Liaising with KPMG, re: 2016-17 Financial Review and Statement Preparation.
- Prepared 2017-18 Operating Budget.
- Preparing Annual Report.
- In a cost-saving measure, the KYSA Fax Line has been discontinued (250-376-4347).

Special Notes:

- The Kamloops Blazers have kindly donated some game tickets that will be added to a prize package we are offering to followers who "like" the KYSA Facebook page—with the objective of driving more traffic to our FB page.

8. NEW BUSINESS:

None.

9. NEXT MEETING:

Monday, December 18, 2017 - KYSA Office – 6:00pm

10. ADJOURNMENT:

(Moved: Guise/Seconded: Gurnsey)

That the meeting adjourn at 8:15pm.

Carried.