

KAMLOOPS YOUTH SOCCER ASSOCIATION

**Meeting of the Board of Directors**  
Monday, October 23, 2017  
Board Room at the KYSA Office,  
1550 Island Parkway, McArthur Island,  
Kamloops, BC

**Present:**

**President:** Candace Dodson-Willis  
**Vice-President:** Rod Gurnsey  
**Directors:** Graham Cope  
Tony Cuzzetto  
Brock Freathy  
Colin Guise  
**Executive Director:** Keith Liddiard  
**Technical Director:** Ciaran McMahon

1. The meeting was called to order at 6:05pm.

2. *(Moved: Cope/Seconded: Gurnsey)*

That the agenda be adopted as presented.

*Carried.*

3. *(Moved: Gurnsey/Seconded: Cope)*

That the minutes of the meeting held Wed., September 27, 2017 be adopted as circulated.

*Carried.*

4. BUSINESS ARISING:

None.

5. CORRESPONDENCE:

None.

6. OFFICERS' REPORTS:

**President - Candace Dodson-Willis:**

Candace asked if everyone saw the recent newspaper article regarding TRU's idea to cover the field and track at Hillside Stadium for the winter months. The article stated that TRU and the City of Kamloops have commissioned a study on the idea, the cost of which is being shared by the City and the university.

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### **President - Candace Dodson-Willis (Continued):**

Most members of the board had read about or heard of the development. The question prompted some general discussion on the likelihood of the proposal going ahead and the time-frame by which it might come to fruition. It was repeated that should this project go ahead it was very likely KYSA would be looked at to become a major tenant. The KYSA's lease on the Soccer Dome runs until April 14, 2019, it was noted.

Candace, Keith and Ciaran met recently with Brett Adams and John Antulov of the Vancouver Whitecaps to review the ongoing partnership that KYSA has with the pro-club. She noted that Ciaran expressed some concern about the arrangement, which he views as somewhat one-sided in favour of WFC. A fruitful discussion took place at the meeting. It was left up to KYSA (Ciaran) to forward a follow-up proposal to Brett in which suggestions on how to balance the inequity would be included. Since the meeting took place, Ciaran drafted a proposal which was circulated to the board prior to the board meeting. Everyone was in agreement with the contents. Candace reported that Brett also shared news that WFC is in the process of appointing a full-time assistant coach to John Antulov in Kamloops. That news led to some dialogue on whether some of the coach's time could be devoted to helping with some of the KYSA's programs.



Some discussion also took place on the support being requested by / afforded to TRU with respect to their hosting of the USports Men's National Soccer Championships, November 9-12. Candace said she had been approached to sponsor a part of the event. However, in email communiques, Keith confirmed prior to the meeting that he had committed to supply the organizers with some cinch bags, the cost of which would be shared by KYSA and its major sponsor, McDonald's. The bags would be given to the participants as a welcoming tool and would be stuffed with info and swag provided by TRU and various sponsors.

Candace said she was delighted to see the huge growth in followers on the KYSA Facebook page. Also, the new-look web site is live. However, it is still in the process of being massaged by web guru David Harestad who is still transferring some of the information to the new site.

### **Vice-President - Rod Gurnsey:**

Rod said he was very pleased with Mark's initiative in arranging the home and away series with Penticton. Kamloops parents and players have bought into the experience in numbers and it appears to be a very successful undertaking.

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**Director /Treasurer - Graham Cope:**

Graham said he was pleased to report a modest surplus in fiscal 2017 due in large part to the delay in hiring the senior staff coach. Revenue was 1% ahead of forecast, while expenses were almost 3% lower than projected. The year-end finance package is to be provided to KPMG for the annual review and subsequent presentation at the AGM.

It was noted the following figures are based on the year-end financial statements prepared by bookkeeper Justine Rinaldi and are subject to [anticipated] minor alterations by KPMG:

<i>Balance Sheet:</i>		<i>Income Statement:</i>	
Current Assets	\$658,904	Total Revenue	\$1,315,196
Current Liabilities	71,342	Total Expenses	1,282,137
Current Ratio	9.2	NET INCOME	\$33,059
Working Capital	587,562		
NET ASSETS	\$586,225		

A brief discussion was held about the retained earnings the association has invested at BMO and what could be done with the funds, particularly if the association does not need to invest in an indoor facility. Graham explained that some of the funds are restricted and earmarked for such a facility by the membership around the time the four clubs were dissolved and KYSA become the sole governing body in the city. When that happened, any monies held by the clubs were turned over to KYSA with the covenant that those funds would be used exclusively toward the cost of an indoor facility. Any change to that covenant would have to be approved by the membership.

**Director - Tony Cuzzetto (Small Sided Leagues):**

The leagues are now inactive, nothing new to report.

**Director - Graham Cope (Youth Boys & Girls):**

The leagues are now inactive, nothing new to report.

**Director - Colin Guise (Discipline):**

The leagues are now inactive, nothing new to report.

**Director - Brock Freathy (Select Committee):**

Brock said that his immediate challenge is to find new volunteers to serve on the Committee next year.

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### **Employment Committee - Candace Dodson-Willis:**

Candace reported that the only outstanding issue that needs to be addressed is the receipt of a salary incentive proposal being drafted by Ciaran. He had been asked by the Employment Committee to put down on paper what his expectations are moving forward. The Committee would then consider the proposal. It was noted that this matter has to be concluded by the time the 2017-18 budget is finalized.

### 7. STAFF REPORTS:

#### **Technical Director - Ciaran McMahon:**

##### *Meetings/Functions/Events:*

Sept. 21 Board Meeting.

Sept. 28 Meeting with Brett Adams/John Antulov, Vancouver Whitecaps FC, re status of partnership.

Oct. 12 Staff Meeting.

##### *Program/Player/Coach Development:*

##### General:

- General planning for Fall 2017 and 2018 season.

##### KYSA House Program:

Nothing to report.

##### KYSA Select Program:

- Ongoing team/coach support at training and exhibition games
- Ongoing coordination with 2001 and 2000 male groups
- Oct. 7/8/9 – Several teams away at Thanksgiving Tournaments
- Oct. 15 – Kamloops leg of “Home & Away” series with Penticton planned by Mark Bell (180 players involved).

##### KYSA Centre of Excellence:

- All fall programs are now underway.
- Striker/Goalkeeper – 36 participants.
- Small Group Training – 37 participants.
- Super Skillz – 38 participants.

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### Technical Director - Ciaran McMahon: (continued)

#### *General Admin/Correspondence:*

- Website/Social Media updates, phone calls, general email responses, in office visits from members/coaches.
- Hearing, responding, counselling, educating members with respect to complaints and disagreements about programs, refereeing, other players, coaches, parents and opponents.
- Short-term program management (logistics include staffing, coaching, communication, schedules, facilities, education, conflicts and complaints).
- Long-term planning including: Developing the Blueprint for the Blaze (an enriched curriculum for U5 to U18) - ongoing

### Executive Director - Keith Liddiard:

#### *Newsletter:*

Published and distributed September/October edition. Included flyer advertising 2017 USports Men's National Soccer Championships being hosted by TRU, November 9-12, 2017

#### *Meetings/Functions/Events*

- Sept. 27 Board Meeting
- Sept. 28 Met w/Brett Adams, Vancouver Whitecaps Academy Coordinator, w/Ciaran and Candace, re: ongoing partnership.
- Oct. 04 USports National Men's Soccer Champs Organizing Committee.
- Oct. 12 Staff Meeting
- Oct. 18 USports National Men's Soccer Champs Organizing Committee.

#### *Correspondence/Notices:*

- Oct. 2-6 Letters of appreciation to all the companies who donated products or services for the September Volunteer Appreciation and Awards Dinner.
- Oct 10 Reference letter for Parker Hansen.

#### *News Releases/Media:*

- Oct. 04 "KYSA Winter Indoor Programs Set To Begin Soon!"

#### *Other Administration:*

- Booked newspaper ad run promoting the AGM scheduled for November 23, 2017. Booked radio ad run promoting 2018 registration beginning in November.
- Supervising fiscal year-end accounting, conducting inventory, prep for auditors.
- Began preparing the 2017-18 operating budget and Annual Report.
- Transported equipment to the Dome for the 2017/18 indoor season and collected equipment bags and balls from Dallas Park and brought them to the KYSA office.
- Prepared schedules, etc., for Women's Indoor League starting October 22 at the Soccer Dome.

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### Executive Director - Keith Liddiard (continued)

#### *Special Notes:*

- KYSA loaned goal nets, corner flags and tents to high school soccer coordinator Mary Bartucci for the district playdowns.
- KYSA has committed to sponsoring welcome packages (boot bags) for all participants in the 2017 USports National Men's Soccer Championships in partnership with McDonald's (approximately 300 units).
- Ciaran, Mark, Ryan Liddiard and I will be providing colour commentary on the streaming of all the games from the USports National Men's Soccer Championships.
- KYSA assisted TRU staff with the staging of the USports Women's League game between MacEwan University and TRU on Sunday, October 22nd. The game was moved to Mac #2 due to a booking conflict at the TCC.

Keith also advised of a projected drop in revenue for the Soccer Dome over the winter months as several regular user groups are cutting back on the time they have reserved in the facility and as a result of the Boat Show being discontinued in 2018. There are a few new organizations that have booked time in the Dome, but not significant enough to replace the revenues being lost as a result of the cut-backs.

#### 8. NEW BUSINESS:

None.

#### 9. NEXT MEETING:

Monday, November 20, 2017 - KYSA Office – 6:00pm

#### 10. ADJOURNMENT:

*(Moved: Gurnsey/Seconded: Cuzzetto)*

That the meeting adjourn at 7:45pm.

*Carried.*