

KAMLOOPS YOUTH SOCCER ASSOCIATION

Meeting of the Board of Directors
Tuesday, April 18, 2017
Board Room at the KYSA Office,
1550 Island Parkway, McArthur Island,
Kamloops, BC

Present:

President: Candace Dodson-Willis
Vice-President: Rod Gurnsey
Directors: Tony Cuzzetto
Chris Wilkinson
Staff: Executive Director, Keith Liddiard
Technical Director: Ciaran McMahon
Guest: KSRA President: Hailey Manke

Regrets:

Directors: Graham Cope
Colin Guise
Brock Freathy

1. The meeting was called to order at 7:37pm.

2. *(Moved: Cuzzetto/Seconded: Gurnsey)*

That the agenda be adopted as presented.

Carried.

3. *(Moved: Wilkinson/Seconded: Gurnsey)*

That minutes of the meeting held March 20, 2017 be adopted as circulated.

Carried.

4. BUSINESS ARISING:

None.

5. CORRESPONDENCE:

None.

6. OFFICERS' REPORTS:

Kamloops Soccer Referees Association:

Hailey Manke provided an update on various initiatives the KSRA has underway and various association activities since she last attended a KYSA board meeting.

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Kamloops Soccer Referees Association (Continued):

- The KSRA has conducted three refreshers of late. There are 100 returning officials this year. There are 22 new entry level-qualified referees and 28 new small-sided referees. There is one more clinic set to take place before the May long weekend.
- The association recently held it's first membership meeting in 2017. There are plans to re-vamp the feedback procedure for complaints, etc. No form is being used. However, the KSRA wants all comments/criticisms to be in writing. Director Mario Salituro is heading the group's discipline/standards committee in 2017.
- There is a renewed conviction to improve the service the association provides to member leagues and a move to more closely follow BC Soccer guidelines.

President - Candace Dodson-Willis

Candace reported there is no news on the KYSA's RT3 league submission. There is little to report on plans for a new indoor facility at TRU.

She is looking forward to attending a special workshop on the coast (along with Ciaran) at the end of April. The theme of the workshop is Supporting Kids with Autism in Sport. Candace noted that there could be a similar course offered in Kamloops in September.

BC Soccer are offering a special grant to member associations who would like to introduce special projects that will be directed toward women participants. She encouraged staff to apply for some funding—perhaps for a women's-only coaching course, something she has long felt would be a worthwhile endeavor... not necessarily a formal certification course but perhaps something that would whet the appetite for more education in the sport.

Candace also spoke about an initiative that Brock's employers (Lyons Landscaping) are launching called "Grow A Row". Lyons, in cooperation with Home Hardware and other businesses in the city is encouraging Kamloops residents to grow some extra vegetables to help feed those in need and to raise awareness about the plight of the underprivileged in Kamloops (working through the Food Bank; New Life Mission, etc). To help facilitate this initiative, the sponsors are providing plant boxes at the North Kam Home Hardware location for volunteers to use to grow vegetables, etc.

Candace, Keith and Brock met with Colin Lyons to discuss ways and means KYSA could be involved. One suggestion was to encourage our select team players to take part in the project. She said Lyons have hired a full-time person to oversee this initiative and once she has gone through an orientation she will be spearheading a drive to get people involved. Apparently, Lyons already has around 100 volunteers signed up. More details will be forthcoming shortly.

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Vice-President - Rod Gurnsey:

Rod noted that he has been receiving some very good feedback about Mark Bell, saying that the people he has been talking too are very impressed with his coaching style and how he runs stimulating sessions and how much the players are enjoying them. He also said that he is hearing great things about the goalkeeper training that Luis Adamo is conducting.

Treasurer - Chris Wilkinson:

Financial Summary as at March 31, 2017:

Cash on hand	\$701.024
Total Assets	1,190,756
Total Liabilities	53,488
Working Capital	762,354
Net Assets	\$1,137,268

<i>Covering 3-month period (Year-to-date):</i>	<i>Amount:</i>	<i>Budgeted:</i>	<i>Over/(Under) Budget:</i>
Revenues	\$1,117,304	\$1,301,575	\$(184,271)
Expenses	566,261	\$1,317,625	\$(751,364)
Net Income:	\$551,043	(16,050)	\$567,093

Balance Sheet Commentary:

The decrease in the balance sheet is due to the cash outlay of current month’s expenses over revenues collected.

1. *Key Items Against Budget:*
 - Revenues:
 - (a) House – \$641k (2016 - \$622k) – 94% of budget.
 - (b) Select – \$257k (2016 - \$227k) – 102% of budget.
 - (c) House registration numbers = 2,725 – approximate shortfall in dollars \$42k. The Finance Committee to address.
 - (d) Outstanding major budgeted revenues: sponsorships, soccer schools, Slurpee Cup and Dome rentals.

2. *Expenses:*
 - (a) Major expenses were for equipment/uniforms, payroll and coaching honorariums
 - (b) All other expenses generally within expectations.

3. *Soccer Dome:*
 - (a) Revenues at \$89k
 - (b) Expenses at \$115k
 - (c) Net loss YTD = \$26k

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Treasurer - Chris Wilkinson (Continued):

Chris has accepted a new position with the company he works for that requires him to relocate to Arizona. He has consequently tendered his resignation from his position on the board.

Chris spoke of the enjoyment he has had in serving the association for the past 3-1/2 years and thanked his colleagues for their input and support in his role as treasurer.

He added that it is one of the most functional boards he has had the pleasure of being part of and said how proud he was to have been involved with such a great organization. Candace offered the board's thanks and appreciation for the contribution he has made to the organization since he came on board.

Keith proposed that Graham Cope be asked to take over as treasurer for the balance of the fiscal year, given that he has served in that role on and off for the past decade and just before Chris was elected to the board. He noted he had already spoken with Graham about the possibility and Graham said he would be prepared to act as a temporary replacement if it was the board's wish.

(Moved: Dodson-Willis/Seconded: Gurnsey)

That Graham Cope be appointed treasurer for the balance of the current fiscal year.

Carried.

Director - Tony Cuzzetto (Small Sided Leagues):

Tony advised there was nothing major to report. A few "housekeeping" issues had surfaced that he was asked to oversee and have been resolved.

Director - Graham Cope (Youth Leagues U13 to U18):

Absent.

Director - Colin Guise (Discipline):

Absent.

Director - Brock Freathy (Select Committee):

Absent.

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Employment Committee - Candace Dodson-Willis:

There was little to report in regard to employee matters. Candace reiterated that the committee's plan for 2017 is to conduct all KYSA employee reviews at the same time—July was mentioned—when the staff aren't quite so busy.

She noted that the committee was going to conduct a six-month review with Ciaran following his last appraisal, but the committee was satisfied that some issues that were covered at his last review have been addressed. It was therefore decided not to proceed and Ciaran's next review will be conducted at the same time as the other employees.

Candace also gave a summary of her findings with regard to the ManuLife Benefit Package which she had reviewed following the receipt of the year-end usage figures.

7. STAFF REPORTS:

Technical Director - Ciaran McMahon:

Meetings/Functions/Events:

March 20	Board Meeting
April 05	Staff Meeting
April 7/10	Fundamentals (39 participants)
April 8/9	Learning to Train (40 participants)
April 11	U5 Initiation Academy Parent's Meeting
April 12	Active Start (18 participants)
April 18	U5 Coaches Meeting

Program/Player/Coach Development:

KYSA House Program

April 18 Attended first U7 games @ Brocklehurst.

KYSA Select Program

Mark	Ongoing Coaching observations and feedback
Mark	Ongoing field sessions with teams
	Attendance at the Adidas Cup, Surrey (14 teams)

KYSA Centre of Excellence:

Mar 20–24	Spring Break Camp # 1 (42 registrants)
Mar 27–31	Spring Break Camp # 2 (28 registrants)
	Ongoing U9 & U10 Prospects Sessions

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Technical Director - Ciaran McMahon (Continued):

General Admin/Correspondence:

- Website updates, phone calls, general email responses, in office visits from coaches & members
- Short term program management (all logistics including staffing, coaching, communication, schedules, facilities, education, conflicts and complaints).
- Long term planning including:
 - Formalizing the coach feedback process and developing appropriate resources/Ongoing
 - Formalizing the 2018 Evaluation process - ongoing
 - Developing the Blueprint for the Blaze (an enriched curriculum for U5–U18), ongoing

Executive Director - Keith Liddiard:

Newsletter:

Finalized and mailed March/April edition. Starting to prepare May/June edition.

Meetings/Functions/Events:

March 20 Board Meeting.
March 21 First Can. National U-Sport Championship organizing committee meeting.
March 27 w/Tara Homes, PR manager and Kate Potter at Kamloops This Week, re: Renewal of Soccer School Sponsorship for 2017 (confirmed).
April 03 Assisted U13 player Paige Judiesch with her school assignment on the history of the KYSA.
April 04 w/Colin Lyons, Brock & Candace, re: "Grow A Row" project.
April 05 Staff Meeting
April 06 Attended Errol Wild Scholarship Fund Raising Dinner in TRU Culinary Arts.

Correspondence:

April 12 Congratulatory letters to participants in the Active Start, FUNdamentals, and Learn to Train Coaching Courses.

News Releases/Media:

March 24 "KYSA announces Stoke City coaches to return to Kamloops for 5th year!"
March 29 "TOYSL league play to begin this weekend!"
March 31 "Graduating KYSA soccer players eligible to apply for scholarships!"
April 06 "Register for KYSA Spring Development Academy /next Pro-D Day camp!"

Other Administration:

- Booked BMO 'Minor Soccer Report' ads for the TOYSL season in Kamloops This Week.
- Booked ads announcing 'Chopped Leaf/Forward Law' sponsorship expansion in KTW.
- Booked ads for Spring Development Academy/Pro-D Day Camp in KTW.
- "Boot Bags" for the Mike Bartram Memorial Youth Soccer Tournament give-a-ways have arrived; Boot Bags for the 39th Annual Slurpee Cup have been ordered.

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Executive Director - Keith Liddiard (Continued):

- All existing KYSA sponsor agreements have now been renewed and 80% of sponsorship revenues have been collected.
- Pre-season field inspections/move equipment from the Soccer Dome to various locations.

Special Notes:

- As of the April 1 entry deadline for the Slurpee Cup, there are 150 teams registered! Entries are still being accepted on a space available basis.
- The KYSA has been awarded hosting privileges for the 2018 Provincial B Cup For Girls, which is held in early July. Fields have already been booked.

8. NEW BUSINESS:

None.

9. NEXT MEETING:

Tuesday, May 23, 2017 – KYSA Office - 7:30pm

10. ADJOURNMENT:

(Moved: Gurnsey/Seconded: Wilkinson)

That the meeting adjourn at 9:20pm.

Carried.